

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
November 13, 2012

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Tuesday, November 13, 2012 at 7:00 pm.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Trip Chewning  
Councilor John Copeland  
Councilor Mark Davis  
Councilor Donna Gray  
Councilor Carole Snyder

**Town Council Absent**

Tom Simon

**Staff Present**

Phil Breeden, Chief of Police  
Rebecca L. Layman, Municipal Clerk

**Town Attorney**

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present with the exception of Councilor Tom Simon.

**5. Set Agenda.**

Councilor Copeland made a motion to set the agenda. Councilor Chewning seconded the motion. All Councilors were in favor.

**6. Citizen Comments.**

Robbie Molden 230 Reliance Road – Mr. Molden congratulated the Mayor and the Council for the fantastic Council that has been formed after the recent election. Mr. Molden feels that the new Council needs to pull together on the Boundary Line Adjustment and meet so that everyone is on the same page as to what is going on with the Boundary Line Adjustment. The Steering Committee that was formed before met with Frederick County and now Frederick County is looking forward to Middletown coming back and meeting with them again this year. Mr. Molden feels that it is important for the Mayor and Town Council to hold a special meeting about the Boundary Line Adjustment so that everyone understands which direction we are headed. Mr. Molden feels that the previous Council did not handle this as well as it should have been handled. Mr. Molden stated that the Town of Middletown has two of most prominent developers in the area and are ready to develop the land across I-81, and it will be done in Frederick County if Middletown does not get this Boundary Line Adjustment, and he feels it is very important that the revenue from that development comes into Middletown, and Frederick County will be getting a portion of it. Middletown needs to have some future income.

## **7. Approval of Previous Council Meeting Minutes**

Councilor Copeland made a motion to approve the minutes from the October 9, 2012 Town Council meeting. Councilor Snyder seconded the motion. All Councilors were in favor and the minutes were approved.

## **8. Report of the Facilities Committee**

Councilor Snyder reported that there was a leak in the roof and it has been fixed.

## **9. Report of the Personnel and Finance Committee**

Councilor Chewning stated that the Council has to approve the bill from United Roofing in the amount of \$294.50, because it was not a budgeted item. Councilor Chewning made a motion to approve the Untied Roofing bill. Councilor Snyder seconded the motion. All Councilors were in favor of the motion.

Councilor Chewning stated that the Town pays every two months for the uniforms for the Maintenance Department and he understands that they are not being worn and asked why the money is being spent if the uniforms are not being worn. Councilor Copeland did not have an answer to the question. Councilor Chewning stated he will talk with Donald about this matter. Councilor Chewning stated that he does not care either way if they wear uniforms if they are more comfortable not wearing uniforms he is fine with that. Councilor Gray stated it should be across the board that either you wear uniforms or you don't for the whole department.

Councilor Chewning gave the treasurer's report.

Councilor Chewning made a motion to approve the bills that were paid in the month of October. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes

Councilor Gray – Yes

Councilor Chewning – Yes

Councilor Davis – Yes

Councilor Copeland – Yes

Motion carried 5-0

## **10. Report of the Public Works Committee**

Councilor Copeland stated the Water Reclaim System for the Waste Water Treatment has been ordered.

## **11. Report of Public Safety Committee**

Report of the Police Department was given by Chief Breeden.

## **12. Report of the Ordinance Committee**

No report at this time.

## **13. Report of the Planning and Zoning Committee**

No report at this time.

## **14. Report of Special Committees**

Mayor Harbaugh stated that the Middletown Garden Club was hosting the Holiday House Tours on December 9, 2012 from noon to 5:00pm.

## **15. New or Unfinished Business**

Next Committee Meeting will be November 20, @ 7:00 p.m.

Next Work Session Meeting will be December 3, 2012 @ 7:00 p.m.

## **16. Petitions and Communication**

Councilor Gray stated she had a report from Tess Klimm who is the President of the Middletown Heritage Society, and Councilor Gray stated she did attend the meeting on November 11, 2012. The Middletown Heritage Society hosted a presentation by Civil War historian Jerry W. Holsworth who is an assistant archivist for the Handley Regional Library in Winchester and author of "War in Winchester" (published 2011) at the Hoffman House on Main Street across from the BB&T Bank. He spoke approximately 30 minutes and light refreshments were served.

In December the Heritage Society will help open the Hoffman House as part of The Garden's Club Holiday House Tour.

The next event for the Heritage Society will be a March 2013 fundraising luncheon. Details coming

Please remember any donated artifacts are always appreciated and will be archived at the special Middletown section at Handley Library Archives. For further information please call the President of the Middletown Heritage Society Tess Klimm at 540-869-2964

Mayor Harbaugh stated that he received positive emails and letters about the fire work show held on November 2 and 3 at the Middletown Park.

Mayor Harbaugh congratulated everyone on the elections and also thanked Councilor Davis for his time served on the Council. Mayor Harbaugh also congratulated Mary Shull for her appointment on Council.

## **17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:12 p.m.

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Charles H. Harbaugh IV, Mayor

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Rebecca L. Layman  
Town Clerk

